Curriculum for Bachelor's Degree in International Hospitality Management

Dania Academy Randers

Valid from 01.09.2021

Curriculum for
Bachelor's Degree in International Hospitality Management at Dania Academy

Approved by the Rector on behalf of the Board.

Anders Graae Rasmussen

01.09.2021

Subject to any printing errors and changes

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1. Introduction

The curriculum for Bachelor's Degree in International Hospitality Management consists of two parts:

1. Part 1 - The national part
2. Part 2 - The institutional part

The national part of the curriculum for Bachelor's Degree in International Hospitality Management has been released in accordance with Article 21, paragraph 1 in the Ministerial Order on technical and commercial Academy Profession Programmes and Professional Bachelor Programmes.

The national part of the curriculum has been developed by the education network for Bachelor's Degree in International Hospitality Management and approved by all the institutions that offer the programme. The institution-specific part has been approved by Dania Academy.

The curriculum and significant changes to it have been submitted to the chairmanship of external examiners and the education committee.

The institutional part of the curriculum has been approved by Dania Academy in accordance with the rules that apply to the programme, including the Executive Order on technical and mercantile business vocational academy programmes and professional bachelor programmes. If there is a discrepancy between this curriculum and the rules for the education in general, it is the other rules for the education that apply.

Dania Academy may choose to grant exemptions from the rules and regulations established by the institution or institutions if justified by exceptional circumstances.

1.1. Purpose and professional aim

The purpose of the education is to qualify the graduate to be able to function independently in hospitality and host relationships. The graduate acquires competencies to solve complex tasks within employee and organizational development, business operations, hospitality and strategic value creation in hospitality companies and organizations. The graduate can collaborate and take responsibility for their own and the company's or the organization's learning.

This programme gives the graduate the right to use the title Bachelor of International Hospitality Management.

1.2. Overview of the programme's subject elements

Subject areas	Weight	ECTS	National subject elements	ECTS	Local subject elements	
					5	5
Subject area Employee and organization development	1	15	Theme 1 – Employee and organization development	12	Employability (Subject element 1st semester)	Elective 2nd semester
Subject area Business Operations	1	15	Theme 2 – Business Operations	13		
Subject area Hospitality and Hostmanship	1	15	Theme 3 - Hospitality and Hostmanship	14		
Subject area Strategic value creation	1	15	Theme 4 – Strategic value creation	11		
		60		50	10	
Internship		15				
Final Exam Project		15				
Prescribed number of ECTS		90				

1.3. Timing of the programme's subject elements

Placement	National subject elements	Local subject elements	ECTS
1st semester	Theme 1 – Employee and organization development		12
		Employalibilty	5
	Theme 2 – Business Operations		13
2nd semester	Theme 3 - Hospitality and Hostmanship		14
		Elective	5
	Theme 4 – Strategic value creation		11
3rd semester	Internship		15
	Final Exam Project		15
ETCS			90

Part 1 - The national part

The national part of the curriculum is supplemented by the institutional part, which is determined by the individual institution that offers the education. It has been prepared by the education network for the education and approved by all the providers "board" – or the rector after authorization – and after consultation with the institutions' education committee and the external examining committee for the education.

2. The programme's goals for learning outcomes

The purpose of the Bachelor of International Hospitality Management programme is to qualify the graduate to function independently in relations regarding hospitality. The graduate acquires competences to solve complex assignment in the field of employee and organizations development, business operations, hospitality and hostmanship1 and strategic value creation in the hospitality industry. The graduate can collaborate and be responsible for own learning as well as the company's learning.

Knowledge

The student must:

- have development-based knowledge of hospitality industry practices and applied theory and methods
- be able to understand practices and reflect on the ways the hospitality industry applies practices, theory and methods.

Skills

The student must be able to:

- apply methods and tools to the development of tools related to work within the hospitality industry
- evaluate practice-oriented and theoretical issues and select and justify relevant solution models in relation to the hospitality industry
- communicate practice-oriented issues and solutions to hospitality industry partners and users.

Competencies

The student must be able to:

- lead and act based on complex development-oriented situations in relation to hospitality companies/organizations
- independently engage in dialogue with employees and other stakeholders to ensure and practice good hospitality
- identify their own and others' learning needs in order to develop and maintain relevant competencies in relation to the hospitality industry

3. The programme includes the following four national subject elements

3.1. Employee and Organization Development

Content

This subject element covers management, hospitality and cultural and guest perceptiveness in relation to developing oneself, employees and the organization.

Learning objectives for Employee and organization development

Knowledge

The student must:

- have development-based knowledge of hospitality industry practices and applied theory and methods in relation to employee and organization development
- be able to understand practices and applied theory and methods in relation to employee and organization development, and to reflect on the hospitality industry's practices and use of these.

Skills

The student must be able to:

- apply methods and tools to the development of employees and organizations and be proficient in the management tools linked to employment within the hospitality industry, with a focus on good hospitality (hostmanship)
- evaluate practice-oriented and theoretical issues related to employees and organizations and select and justify relevant solution models in relation to the hospitality industry
- communicate practice-oriented leadership issues and solutions to hospitality industry partners and users.

Competencies

The student must be able to:

- lead and act based on complex development-oriented situations in relation to hospitality companies/organizations
- independently engage in dialogue with employees and other stakeholders to ensure and practise good hospitality (hostmanship)
- identify their own and others' learning needs, in order to develop and maintain their own and others relevant knowledge, skills and competencies in relation to hospitality industry ethics.

ECTS weight
The Employee and organization development subject element is worth 12 ECTS credits.

3.2. **Business Operations**

Content

This subject element covers management of finances, expenditure and income in relation to the company's sustainable development. There is a focus on management assessment of operations development within the participant's own organization.

Learning objectives for Business Operations
Knowledge

The student must:

- have development-based knowledge of hospitality industry practices and applied theory and methods in relation to operations management
- be able to understand practices and theory and methods applied to operations management, and to reflect on the hospitality industry's practices and use of theory and methods in connection with operations management.

Skills

The student must be able to:

- apply methods and tools to operations management and be proficient in the management tools related to work within the hospitality industry
- evaluate practice-oriented and theoretical issues related to operations and select and justify relevant solution models in relation to the hospitality industry
- communicate practice-oriented operational issues and solutions to hospitality industry stakeholders.

Competencies

The student must be able to:

- work independently and in collaboration to analyze the company's situation and provide suggestions for optimizing operations
- work independently in an interdisciplinary team with relevant stakeholders based on a strategic business understanding
- identify their own and others' learning needs, in order to develop and maintain their own and others relevant management knowledge, skills and competencies in relation to hospitality industry practices.

ECTS weight
The Business operations subject element is worth 13 ECTS credits.

3.3. **Hospitality and Hostmanship**

Content

This subject element covers cultural and guest perceptiveness and communication and developing these in the company with focus on developing a hospitality/hostmanship mind-set that can create value in the company.

Learning objectives for Hospitality and Hostmanship

Knowledge

The student must:

- have development-based knowledge of hospitality industry practices and applied theory and methods in relation to hostmanship
- be able to understand practices and applied theory and methods in relation to hospitality, and to reflect on the hospitality industry's practices and use of these.

Skills

The student must be able to:

- apply methods and tools within hospitality and hostmanship and be proficient in the tools related to work in the hospitality industry
- evaluate practice-oriented and theoretical issues related to hospitality and hostmanship and select and justify relevant solution models in relation to the hospitality industry
- communicate practice-oriented issues and solutions in relation to hostmanship to hospitality industry guests and employees.

Competencies

The student must be able to:

- develop and implement experiences for the guest, which also create financial value for the company from an ethical, respectful and sustainable perspective
- work independently in professional and interdisciplinary collaboration and practise hostmanship
- identify their own and others' learning needs, in order to develop and maintain their own and others relevant knowledge, skills and competencies in relation to hostmanship and guest perceptiveness.

ECTS weight

The Hospitality and Hostmanship subject element is worth 14 ECTS credits.

3.4. **Strategic Value Creation**

Content

This subject element covers strategy and finances in relation to developing new and existing focus areas. The focus is on developing a mind-set that can handle changes and ongoing development, while also implementing strategic decisions.

Learning objectives for Strategic Value Creation

Knowledge

The student must:

- have development-based knowledge of hospitality industry practices and applied theory and methods in relation to strategic value creation
- be able to understand practices and applied theory and methods in relation to strategic value creation, and to reflect on the hospitality industry's practices and use of these.

Skills

The student must be able to:

- apply methods and tools to strategic value creation and be proficient in the strategic tools related to work within the hospitality industry
- evaluate practice-oriented and theoretical issues related to strategy and select and justify relevant solution models in relation to the hospitality industry
- communicate practice-oriented strategic issues and solutions to hospitality industry stakeholders.

Competencies

The student must be able to:

- work independently in a professional and interdisciplinary collaboration with management and employees to develop and implement solutions in relation to the company's strategic challenges
- work independently and in alliances/networks with other relevant stakeholders towards developing the hospitality company
- identify their own and others' learning needs, in order to develop and maintain their own and others relevant strategic knowledge, skills and competencies.

ECTS weight

The Strategic value creation subject element is worth 11 ECTS credit

3.5. **The number of exams in the national subject elements**

The 1st year exam is worth 50 ECTS credits. They are made up of the examinations that are the 1st year examination.

In addition, there is one exam in the other national educational elements as well as one exam in the final examination project. For the number of exams in the internship, please refer to section 4.

For a comprehensive overview of all the programme's exams, please refer to the institutional part of the curriculum, as the national educational elements described in this curriculum can be examined together with the educational elements specified in the institutional part of the curriculum.

4. Internship

Learning objectives for the programme's internship

Content
The internship takes as ones starting point that the student after the internship is able to assess and include relevant theory in solution of practice-oriented problems, which are relevant for the education and the bachelor project. During the internship, the student will work with professional relevant problems and earn knowledge to relevant functions in the business. The student is a part of one or more businesses during the internship

Learning objectives for Internship

Knowledge
The student must:

- have development-based knowledge of the internship company's practices and applied theory and methods
- be able to reflect on the internship company's practices and methods in relation to the theory applied in the study programme.

Skills
The student must be able to:

- apply the internship company's methods and tools and master the skills related to the internship company • evaluate practice-oriented and theoretical issues and collect data and, based on this, justify and choose relevant solutions to the issues
- communicate professional issues and solutions to colleagues and collaborators

Competencies
The student must be able to:

- handle complex development-oriented tasks.
- independently be part of professional and interdisciplinary collaboration within the internship company and assume responsibility
- identify own professional and personal learning needs during the internship and develop own knowledge, skills and competencies in relation to the internship company.

ECTS weight
The internship is worth 15 ECTS credits.

Number of exams
The internship is completed with 1 exam.

5. Requirements for the bachelor project

The final exam project, together with the internship exam and the other exams on the programme, must document that the learning objectives for the programme have been achieved.

The final exam project must also demonstrate the student's understanding of practices and centrally applied theory and methods in relation to a practice-orientated problem statement. The problem statement must be based on a specific task within the programme's area. The problem statement, which must be central to the programme and profession, must be formulated by the student, possibly in collaboration with a private or public company. The institution must approve the problem statement.

The learning objectives for the Bachelor project are identical to the programme's learning objectives listed above under point 1.

Bachelor project
The final exam project completes the programme once all the preceding exams have been passed.

ECTS weight
The internship is worth 15 ECTS credits.

Examination form
The examination consists of a project report and an oral defence. The exam has an external co-examiner, and one overall individual mark for the project and oral exam will be given according to the 7-point scale.

6. Rules on credit

Passed programme elements are equivalent to similar programme elements taken at other educational institutions offering this programme.

The students are obliged to inform us of any completed programme elements from another Danish or foreign higher education programme or any jobs which are likely to provide credit.

The institution approves, in each instance, credit on the basis of completed programme elements and any jobs which meet the objectives of the subjects, the modules and the internship.

The decision is taken according to an academic assessment.

For prior credit approval of studies in Denmark or abroad, students are required to document each approved and completed programme element on the completion of these studies.

In connection with the application for prior credit approval, the students must give permission to the institution to obtain any required information after the completion of their studies.

On approval according to the above, the programme element is deemed to be passed if it was passed according to the rules of the programme in question.

PART 2 - Institutional part

7. Local subject elements, including optional subjects

In addition to the national subject elements, the programme also contains two local subject elements, which make up a total of 10 ECTS. The local subject elements offer the student an opportunity to qualify their academic and professional competence through electives, specialisation and perspective on subjects broadly related to the area of employment of the programme.

Each year, a number of local subject elements are offered, among other things in the form of electives. For a description, please see the elective catalogue. The institution is not obliged to teach all the electives on offer, but an appropriate number will be taught based on an assessment of capacity and relevance.

7.1. Employability

Content
The purpose of the local educational element Employability is that the student achieves the ability to analyze and reflect on own competences in relation to needs of the industry. In addition, the purpose is that the student based on an analysis of own competencies can schedule a personal development plan as well as a development plan for others. The development plan must aim to develop competences, which the industry demand now and in the future.

Learning objectives for Employability

Knowledge
The student must:

- be able to understand and reflect on the fundament of recruitment and career opportunities in the hospitality-industry
- be able to understand and reflect on how the hospitality-field is a part of other industries
- be able to understand and reflect on the professionalism and identity of the profession of the industries
- be able to understand and reflect on the existing possibilities and development of own independent competences

Skills
The student must:

- be able to use methods and tools for the identification of existing and future needs of competences in the hospitality-industry and choose relevant career opportunities in relation to the hospitality industry
- be able to assess and communicate own practice-oriented and theoretical competences and choose a relevant professional network in the hospitality-industry to participate in

Competencies
The student must:

- be able to develop a personal development plan of own competencies based on own professional competencies profile and analysis of own competencies
- Unassisted be a part of a professional and inter-disciplinary network
- Identify own and others need of learning to be able to develop and maintain their own and others relevant knowledge, skills and competencies in relation to employability

ECTS weight
The subject element Employability is worth 5 ECTS credits.

7.2. **Electives**

The learning objectives for electives are described in the elective catalogue. One elective subject element is to be taken and is worth 5 ECTS credits.

7.3. **Examinations**

The purpose of the exams is to test the extent to which students meet the academic objectives set for the programme and its elements.
The curriculum distinguishes between two different examination forms:

- External exam**:** Evaluated by the lecturer and one or more appointed co-examiners
- Internal exam: Evaluated by a lecturer and where the oral exams are concerned, a co-examiner appointed by the academy (as established by the individual programme).

When a student starts a subject element, semester etc. the student is at the same time signed up for the ordinary examination. The educational institution establishes, for each examination, a deadline for when a cancellation of the examination can take place. The education institution can in the curriculum establish that compulsory attendance and handing in assignments and projects etc. are a precondition for participation in an examination. The institution may establish that a cancellation cannot take place neither for entire educations or part of educations in this curriculum. Enrolment will be terminated for students who have not passed any exams in a continuous period of at least one year.

The national and the local subject elements may be tested during the same examination.

Reference is also made to *the Ministerial Order on Examinations on Professionally Oriented Higher Education Programmes, Ministerial Order on the Grading Scale and Other Forms of Assessment of Study Programmes under the Ministry of Higher Education and Science* as well as **Dania Academy's examination rules** at: https://eadania.com/media/3992/exam-regulations-dania-academy-2020.pdf

7.3.1 Overview of exams

Placement	Subject elements	Grade	ECTS	Assessment	Examination	Weight of mark
1st semester	Theme 1 – Employee and organization development	7- point scale	12	Internal	1st Internal	2
	Theme 2 – Business Operations	7- point scale	13	Internal	2nd Internal	2
	Employalibilty	7- point scale	5	Internal	3rd Internal	1
2nd semester	Theme 3 - Hospitality and Hostmanship	7- point scale	14	External	1st External	2
	Elective	7- point scale	5	Internal	4th Internal	1
	Theme 4 – Strategic value creation	7- point scale	11	External	2nd External	2
3rd semester	Internship	7- point scale	15	Internal	5th Internal	2
	Final exam project	7- point scale	15	External	3rd External	3
Total ETCS			**90**			

7.3.2 Description of exams

Theme 1: Employee and organization development

Placement	The exam is an internal exam and is held in the 1st semester.
Contents	Identical to the learning objectives of Theme 1: **Employee and Organization Development**. The learning objectives are stated in the national part of the curriculum.
ECTS in total	12 ECTS
Prerequisites	The student must have been active in study, including having participated actively in the teaching.
Deadline for when prerequisites must have been met	None
Form	On the basis of a handed-out case, a synopsis is prepared, in which the sub-elements of the theme are included. The synopsis is written in groups. The students prepare a solution proposal for the scenarios set out in the case in groups of 3 to 5 students. The written part is followed by an oral exam. The students bring a presentation for the exam. The presentation must contain further reflections on the case scenarios.
Contents related extent (formalities)	Synopsis preparation: 48 hours Oral exam: 15 minutes per student in the group (includes time for presentation and opposition). In the case of dispensation, where the student participates individually, the exam will be 30 minutes including voting. Synopsis: max. 10,000 keystrokes and a minimum of 8,000 keystrokes. A reference system for sources must be selected.
Evaluation	The grade for the exam is individual. Internal evaluation according to the 7-point scale.
Evaluation criteria	The presentation counts 3/4 of the grade and the opposition 1/4. The assessment criteria are identical to the learning objectives for Theme 1 and are found in the national part of the curriculum.

Writing and spelling skills	None
Language	English
Aids	All aids can be used
Deadline for cancellation	See Dania Academy's Executive Order on Examination Rules.

Theme 2: Business Operations

Placement	At the end of the 1st semester
Contents	Identical to the learning objectives of Theme 2: **Business Operations.** The learning objectives are stated in the national part of the curriculum.
ECTS in total	13 ECTS
Prerequisites	In groups (3 to 5 students), three portfolio assignments are handed in. Each submission must be a maximum of 7,000 keystrokes and a minimum of 5,760. Portfolio submissions are handed in via Moodle.
Deadline for when prerequisites must have been met	See Moodle
Exam form	An individual written presentation (business report). The report is submitted in WiseFLOW. The exam is internal.
Basis of the exam incl. formal requirements	Business report: maximum 20,000 keystrokes and minimum 18,000 keystrokes. The business report is submitted in WiseFLOW. The business report is prepared individually and Victoria Business School business report guidelines must be used. A reference system for sources must be selected. Preparation time for business report: 96 hours On the basis of a handed out case, a business report is prepared, in which the sub-elements of the theme are included.
Evaluation	Internal evaluation according to the 7-point scale.
Evaluation criteria	The assessment criteria are identical to the learning objectives for Theme 2 and are found in the national part of the curriculum.
Writing and spelling skills	The written submissions must be readable and delivered in a fluent and varied language. Spelling and comma errors are accepted to the extent that it is not deemed to be disruptive to the understanding.
Language	English
Aids	All aids can be used

Deadline for cancellation	See Dania Academy's Executive order on examination rules.

Employability

Placement	At the end of the 1st semester
Contents	Identical to the learning objectives for the element. The learning objectives are stated in the institutional part of the curriculum.
ECTS in total	5 ECTS
Prerequisites	The student must have been study active, while having actively participated in the teaching.
Deadline for when prerequisites must have been met	None
Exam form	An individual written report. Internal evaluation.
Basis of the exam incl. formal requirements	Report: maximum 10,000 keystrokes and minimum 8,000 keystrokes. The report is submitted in WiseFLOW. A reference system for sources must be selected. The content of the test is an individual written report, the content of which reflects the learning objectives of the subject. A presentation of the report will be handed out in the middle of the 1st semester.
Evaluation	Internal evaluation according to the 7-point scale.
Evaluation criteria	The assessment criteria are identical to the learning objectives for Employability and are found in the institutional part of the curriculum.
Writing and spelling skills	The written submissions must be readable and delivered in a fluent and varied language. Spelling and comma errors are accepted to the extent that it is not deemed to be disruptive to the understanding.
Language	English
Aids	All aids can be used
Deadline for cancellation	See Dania Academy's Executive order on examination rules.

Theme 3 - Hospitality and Hostmanship

Placement	The exam is an internal exam and is held in the 2nd semester.
Contents	Identical to the learning objectives of Theme 3: **Hospitality and Hostmanship.** The learning objectives are stated in the national part of the curriculum.
ECTS in total	14 ECTS
Prerequisites	The student must have been study active, while having actively participated in the teaching.

Deadline for when prerequisites must have been met	None
Exam form	Individual oral examination of a duration of 30 minutes. The student draws a familiar question at the start of the exam. External evaluation.
Basis of the exam incl. formal requirements	The student is examined in questions prepared by the team before the exam.
Evaluation	External evaluation according to the 7-point scale.
Evaluation criteria	The assessment criteria are identical to the learning objectives for Theme 3 and are found in the national part of the curriculum.
Writing and spelling skills	None
Language	English
Aids	All aids can be used during the preparation for the exam. It is not permitted to use aids during the oral examination.
Deadline for cancellation	See Dania Academy's Executive order on examination rules.

Theme 4 – Strategic value creation

Placement	At the end of the 2nd semester
Contents	Identical to the learning objectives of Theme 4: **Strategic Value Creation**. The learning objectives are stated in the national part of the curriculum.
ECTS in total	11 ECTS
Prerequisites	The student must have been study active, while having actively participated in the teaching.
Deadline for when prerequisites must have been met	None
Exam form	The test is a combination of submission of a written presentation (business report) followed by an oral exam. Prepared in groups of 3-5 students. External evaluation.
Basis of the exam incl. formal requirements	Business report: maximum 20,000 keystrokes and minimum 18,000 keystrokes. The report is submitted in WiseFLOW. Prepared in groups of 3-5 students. A reference system for sources must be selected.

	The oral exam is an individual exam of 30 minutes. The report forms the basis for the oral examination.
	Preparation time for business report: 72 hours Individual oral exam: 30 minutes per student
	On the basis of a handed out case, a business report is prepared, in which the sub-elements of the theme are included. The report is written in groups.
Evaluation	External evaluation according to the 7-point scale.
Evaluation criteria	The business report weights 50% The oral examination weights 50% The assessment criteria are identical to the learning objectives for Theme 4 and are found in the national part of the curriculum.
Writing and spelling skills	The written submissions must be readable and delivered in a fluent and varied language. Spelling and comma errors are accepted to the extent that it is not deemed to be disruptive to the understanding.
Language	English
Aids	All aids can be used during the preparation for the exam. It is not permitted to use aids during the oral examination.
Deadline for cancellation	See Dania Academy's Executive order on [examination rules](#).

The table below is based on the formal local requirements for the completion of the internship for the programme in question.

Internship exam

Placement	The exam is an internal exam and is held in the 3rd semester.
Contents	Identical to the learning objectives of the element. The learning objectives are stated in the national part of the curriculum.
ECTS in total	15 ECTS
Prerequisites	Completed internship and submitted a synopsis no later than time stipulated in the annual program.
Deadline for when prerequisites must have been met	Upload 3 portfolio assignments on Moodle during the internship. Deadlines are set in Moodle.
Exam form	Oral examination on the basis of submission of synopsis and logbook. Internal evaluation. Assessment on the basis of learning objectives for the internship in the education: See section 4 in the national part.

Basis of the exam incl. formal requirements	The oral part of the exam has a duration of 30 minutes including voting and grading.
	A synopsis is prepared. The starting point for the content of the synopsis is the learning objectives of the internship. During the internship, a logbook of personal development is prepared.
	A synopsis of a minimum of 10,000 keystrokes and a maximum of 12,000 is prepared. Logbook prepared of personal learning goals is attached to the submission of the synopsis as an appendix. The detailed requirements for synopsis and logbook are stated in the internship guide. A reference system for sources must be selected.
Evaluation	Internal evaluation according to the 7-point scale.
Evaluation criteria	Both the synopsis and the student's ability to reflect on their own development are included in the assessment. The written part is included with 2/3 and the oral part with 1/3.
Writing and spelling skills	The written submissions must be readable and delivered in a fluent and varied language. Spelling and comma errors are accepted to the extent that it is not deemed to be disruptive to the understanding.
Language	English
Aids	All aids can be used during the preparation for the exam. It is not permitted to use aids during the oral examination.
Deadline for cancellation	See Dania Academy's Executive order on examination rules..

Bachelor project

Placement	The exam is an external exam and is held in the 3rd semester.
ECTS in total	The final exam project is worth 15 ECTS credits.
Contents	The final exam project, together with the internship exam and the other exams on the programme, must document that the learning objectives for the programme have been achieved.
	The final exam project demonstrates the student's understanding of practices and centrally applied theory and methods in relation to a practice-orientated problem statement.
Prerequisites	The final exam project completes the programme once all the preceding exams have been passed.
Exam form	The problem statement must be based on a specific task within the programme's area. The problem statement, which must be central to the programme and profession, is formulated by the student, possibly in collaboration with a private or public company. The institution must approve the problem statement.
	The examination consists of a project report and an oral defence. The oral defence is 45 minutes per student.
Basis of the exam	1 student: 72,000 – 84,000 keystrokes

incl. formal requirements	2 students: 108,000 – 120,000 keystrokes
	3 students: 126,000 – 147,000 keystrokes
	The number of characters are inclusive of figures and tables etc., but exclusive of cover page, table of contents, reference list and appendices.
	A reference system for sources must be selected.
Evaluation	The exam has an external co-examiner, and one overall individual mark for the project and oral exam will be given according to the 7-point scale.
Evaluation criteria	One individual overall grade is given based on an overall assessment of the written and the oral performance. The test is assessed according to the 7-point scale. The assessment takes place on an assessment of the fulfillment of the learning objectives for the education/the final exam project.
Writing and spelling skills	The written project must be readable and delivered in a fluent and varied language. Spelling and comma errors are accepted to the extent that it is not deemed to be disruptive to the understanding.
Language	English
Aids	All aids can be used during the preparation for the exam. It is not permitted to use aids during the oral examination.
Deadline for cancellation	See Dania Academy's Executive order on examination rules.

7.3.3 Make-up examination, exemption, cheating, complaints and special examination conditions

Dania Academy has established a number of rules and procedures regarding special conditions when conducting examinations. The rules and procedures appear from **Dania Academy's Examination regulations, which the student is expected to have read at the beginning of the 1st semester.**

The examination regulations include, among other things, rules and procedures in the following areas:
- When a student may attend a make-up examination
- When a student must pass the exam
- How the student should relate to physical or psychological disability
- Examinations taken abroad
- Complaints
- Cheating, plagiarism and disruptive behaviour during examinations, etc.

7.4. **Criteria for an evaluation of study activity**

At Dania Academy we regularly follow up on the study activity of our students. Study activity is a prerequisite for being entitled to the State Educational Grant and Loan Scheme (SU).

Study activity implies:
- that the student passes exams of a scope of 45 ECTS point per academic year.
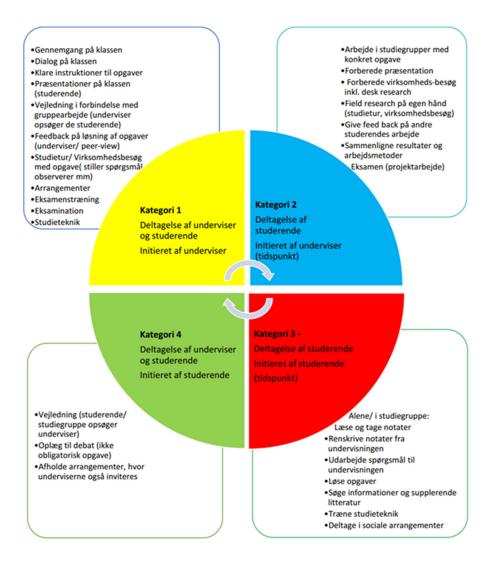- that the student passes at least one exam in a continuous period of at least 1 year.

Enrolment will be terminated for students who have not passed any exams in a continuous period of at least one year.

7.5. **The study activity model**

When a student starts at Dania Academy, they will be introduced to activities and a study programme, which may differ from what they have previously been introduced to elsewhere. It is expected that the effort contributed by the student is consistent with that of a fulltime occupation. The programme is practice-based, which means that besides the internship course there will continuously be held meetings with the business/profession during the programme.

Many different types of activities are included in a study. Some of these will be on the student's own initiative, others will be designed by the programme. Some of these the students perform themselves, either alone or in a group with fellow students; others the students will perform together with the teaching staff, and others again will be performed together with companies, either during the internship, or in connection with company visits, projects, etc.

Teaching at Dania Academy is organised based on the following model for study activity, where the activities are divided into 4 categories:

[Any further elaboration on how the courses are organised for the programme of interest, including course plans, may be entered here.]

7.5.1 Teaching and working methods

The programme's knowledge base rests on:

- New knowledge about central trends in industries relevant to this programme
- New knowledge obtained through R&D relating to industries relevant to this programme
- New knowledge from research fields relevant to key elements in the programme's purpose and professional aim

The knowledge base of the education is business- and profession-based as well as development-based. Vocational basing means that the education is based on new knowledge of key trends within the profession that the education is aimed at.

Development-based means that the education is based on new knowledge from experimental and development work, which is relevant to the profession that the education is aimed at. Development-based also implies that the education is based on new knowledge from research fields that are constitutive of the education's purpose and business purpose.
The teaching is carried out through the use of lectures, group teaching, dialogue teaching, series of exercises, online courses, presentations, cases, seminars, guest teachers from home and abroad, projects and company stays.

The teaching is based on the fact that materials used, assignments, etc. are found in Moodle rooms, to which the students have access, and the students are expected to take a proactive part in the use. Moodle rooms provides good opportunities for the teaching to be differentiated, so that students can pick up material, tests, course plans, etc. when they need individually, just as the teachers have the opportunity to develop several different teaching paths for students with different needs.

7.6. **Parts of the programme that can be completed abroad**

The programme has been organised so that the student may complete parts of it abroad within the prescribed period of study.

- Agreements entered into on international study stays at a foreign institution (requires that the student receives prior approval from Dania Academy, cf. rules on credit)
- International internship (The internship company must be approved, cf. the general quality rules on internships)
- Electives organized as a study trip

With the exception of the final exam project, all sub-elements of the programme's 2nd and 3rd semester can be held abroad – including internships.

7.7. **Rules on credit - the institutional part**

The Rules on credit in the institutional part follow the rules on credit in the national part, see above.

7.8. Credit between the higher education institutions

Some Academy Profession Programmes offer the possibility for credit transfer, if you apply for certain undergraduate programmes. It may be special credit-bearing courses, or credit during the ordinary courses, meaning you may start the courses later, for instance the 2nd year of study, or that you may skip some of the subjects.

Read more at:
https://www.ug.dk/uddannelser/artikleromuddannelser/merit/merit-mellem-de-videregaaende-uddannelser

or contact the educational guidance counsellor for further relevant information.

7.9. Leave of absence

A student may take leave of absence from their studies for personal reasons. Further information on leave of absence, and the rules and regulations that apply can be found in *the Ministerial order on admission to academy profession degree programmes and professional bachelor programmes*.

7.10. Exemptions

The institution may, when it deems it justified because of unusual conditions, choose to grant an exemption from the regulations in the curriculum that are laid down by the institution or the institutions alone. The institutions cooperate on a uniform exemption practice.

7.11. Current legislation

https://ufm.dk/lovstof/gaeldende-love-og-regler/uddannelser/erhvervsakademiuddannelser

8. Commencement and transitional schemes

This curriculum is valid from 01.09.2021

This curriculum applies to all students who start on the programme after the date of commencement

8.1. Transitional schemes

For students already enrolled, the following transitional schemes apply:
Students who have started the programme before the commencement date follow the previous curriculum.